



Eldred Township Supervisors

Monroe County, Pennsylvania

Scott Clark; Chairperson
Susan McGinty; Vice-Chairperson
Jessica Keller; Supervisor



Board of Supervisors Budget Workshop Minutes October 15, 2026

On Thursday, October 15, 2026, the Eldred Township Supervisors met for a budget workshop meeting at 5:00 P.M. at the Eldred Township Municipal Building at 490 Kunkletown Road Kunkletown, PA.

In Attendance: In attendance were: Scott Clark, Chairperson; Susan McGinty, Vice-Chairperson; David Anderson, Township Administrator & Treasurer, Maurin Ritinski, Township Secretary; and Jonathan Gula, Public Works Supervisor. Jessica Keller, Supervisor, was in attendance virtually via Microsoft Teams.

Absent: Michael Gaul, Solicitor.

Call to Order: The meeting was called to order at 5:07 P.M. by Chairperson Scott Clark, followed by the Pledge of Allegiance.

Announcement of Executive Sessions and Recording: Mr. Clark announced that there was no Executive Session. Mr. Clark announced that the meeting was being recorded.

Public Comment on Non-Agenda Items: No public comment.

Additions or Changes to the Agenda: There were no additions or changes to the Agenda.

Review Draft Budget for 2027: Mr. Anderson presented the current version of the draft budget. Of note, Mr. Anderson stated that funds have been budgeted under line-item 01.400.270 for Computer Hardware/Software for the potential of permitting software, such as "Cloud Permit". Supervisors agreed to keep this in the budget.

Line-item 01.451.371 for Building Repair/Maintenance ETCC has been increased \$10,000 from the last budget meeting. Mr. Anderson stated that the budget for this is now \$70,000 due to the air conditioning repair.

Mr. Anderson reported that notice was received regarding the amount that will be received for Liquid Fuels. Mr. Anderson adjusted the budget to reflect this amount (\$154, 089.92). Mr. Anderson explained that this is less than the last version of the proposed budget since the amount being received was unknown at the time. Mr. Anderson further explained that upon receiving the

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notice of the amount of Liquid Fuels funds being received by the Township, he updated the amounts being spent from Liquid Fuels (decrease of \$3,000) and from the General Fund (increase of \$3,000) for seal coating from the last version of the draft budget.

Mr. Anderson stated that he decreased the real estate tax revenue to be more conservative.

Ms. McGinty questioned if the fire expense and equipment is tied to a millage rate. Mr. Anderson confirmed that this is based on the millage rate from the General Fund. He further explained that the gross amount of tax is divided into three places – General Fund, Fire Tax Fund, and Capital Equipment Fund.

Ms. McGinty questioned if there is money budgeted for an event at the park. There was a brief discussion about where to place this in the budget. Mr. Anderson stated that if fees would be charged to vendors or there was any other income from an event, additional line items could be created in the future. Supervisors discussed budgeting for an event and how to create a fund to continue events. Ms. Keller was in favor of having a line item for programs and events. Mr. Anderson added line-item 01.454.251 and budgeted \$2,000.

Mr. Clark questioned the carryover for next year compared to this year. Mr. Clark stated that he did not want to dip into the reserves. Mr. Anderson explained the 2026 Budget has a carryover of \$1,115,000.00 and the proposed 2027 Budget has a carryover of \$1,200,000.00. Mr. Anderson stated that there are likely some additional expenses by the end of the year, such as truck repairs. He stated that there is an 8% carryover into next year. Mr. Anderson explained that historically, the budget is over on income and under on expenses. 2% of the carryover will be utilized if all expenses and income come in as budgeted. Mr. Anderson stated that this usage of carryover is due to the large road project that is planned. He noted that there is no substantial road projects planned for 2028 and therefore planning for a new road construction/bridge fund can potentially be included in the budget for 2028.

Ms. Keller questioned if there is a possibility of getting a return on the money. Mr. Anderson stated that these funds are gaining around 5% interest in PLIGIT. Mr. Anderson further explained that there are limited options in terms of investments and stated that CDs and bonds would also provide a return but would limit access to the funds. Ms. Keller stated that it appears that Eldred Township is in the best position possible after looking into all resources and avenues.

Ms. Keller made a motion to advertise the proposed 2027 budget for public inspection, seconded by Ms. McGinty. All Supervisors present voted in favor. Motion carried (3-0).

Public Comment: No public comment.

Adjournment: There being no further business, there was a motion by Ms. McGinty to adjourn, seconded by Ms. Keller. All Supervisors present voted in favor. Motion carried (3-0). Meeting adjourned at 5:30 P.M.

Respectfully submitted,

Eldred Township Board of Supervisors
October 15, 2026



Maurin Ritinski, Secretary

Eldred Township Board of Supervisors
Agenda – Budget Workshop Meeting
October 15, 2026 at 5 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Announcement of Executive Sessions and Recording
4. Public Comment on Non-Agenda Items
5. Additions or Changes to the Agenda
6. Review Draft Budget for 2027
7. Public Comment
8. Adjournment