

Eldred Township Board of Supervisors  
Minutes  
March 18, 2026

On Wednesday March 18, 2026, the Eldred Township Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building 490, Kunkletown Rd. Kunkletown, PA.

**In Attendance:** In attendance were Scott Clark, Chairperson; Susan McGinty, Vice-Chairperson; Jessica Keller, Supervisor and Michael Gaul, Solicitor.

**Call to Order:** The meeting was called to order at 7:05 P.M. by Chairperson Scott Clark, followed by the Pledge of Allegiance.

**Announcement of Executive Sessions and Recording:** Mr. Clark announced that the Supervisors had met in Executive Session immediately prior to this meeting with the Solicitor to review employee and legal matters. Mr. Clark also announced that the meeting was being recorded.

**Public Comment on Non-Agenda Items:** Pete Fegley, Chairman of the Monroe County Republican Committee made a brief announcement regarding the 250 Celebration going on this year.

**Additions or Changes to the Agenda:**

- There was a motion by Susan McGinty and seconded by Scott Clark to add the Veteran's Committee to the Agenda under Other Reports for reporting and to expediate any action by the Board. Motion carried 3-0.

**Approval of the Minutes:**

- There was a motion by Jessica Keller and seconded by Susan McGinty to approve the minutes of February 18, 2026. Motion carried 3-0.

**Treasurer's Financial Report:**

- There was a motion by Scott Clark and seconded by Jessica Keller to approve the Treasurer's Report, as presented. The balance in the PLGIT, First Northern Bank and Trust and Petty Cash accounts being \$1,135,933.82, total bills for approval and/or ratification from the General Fund totaling \$76,622.13, payroll for week ending February 7, 2026 in the amount of \$17,399.34 and payroll for the week ending February 21, 2026 in the amount of \$21,358.62. Motion carried 3-0.

There were no bills to ratify or pay from the State Fund.

- After a discussion about the need to a credit card for Eldred Township and a review of options available, there was a motion by Scott Clark and seconded by Jessica Keller to authorize Administrator David Anderson to make application with US Bank for a credit card for Eldred Township in an amount not to exceed \$15,000.00. Motion carried 3-0.

### **Reports (and Related Action Items):**

#### **Public Works Supervisor's Report:**

Jonathan Gula reported that a shortage of anti-skid is anticipated but Eldred is well stocked. With storms expected over the next few days, the Public Works Department ("PWD") will be out addressing downed limbs and branches. Once winter plowing is over, the PWD will be removing material from yards and street sweeping is anticipated to begin during the week of April 6, 2026. The PWD has been taking down ash trees throughout the Township. The ceiling in the gym at the Eldred Township Community Center ("ETCC") with the exception of installing the previously approved camera. Mr. Gula anticipates that the bathrooms in the ETCC will be complete over the next couple of weeks as time and weather allows. The renovation of the bathrooms at the Municipal Building are complete.

- There was a motion by Scott Clark and seconded by Susan McGinty to approve the purchase of a post pounder from Medico in the amount of \$3,200.00. Motion carried 3-0.
- There was a motion by Susan McGinty and seconded by Jessica Keller to approve removal of the Broom Sweep from Muncibid and sell it to Ross Township with a sale price of \$500.00. Motion carried 3-0.

#### **ETCC Report:**

Later in the meeting and with the arrival of Doug Borger, Mr. Borger gave the following report on behalf of Donna Deihl: the month of February had been slow with average weekly sales of \$5,000 and a total of approximately 1,600 people through the door. The team is discussing remaining open late one Thursday a month during the spring and summer. Prom Dress sale will be held on April 11, 2026 and approximately 500 dresses are available for purchase. Last year, the sale resulted in 350 dresses being sold. The Team will be setting up the entire week prior to the sale.

#### **Parks and Recreation Report:** There was no Parks and Recreation report.

- There was a motion by Susan McGinty and seconded by Jessica Keller to approve Woodland Design applying for a DCNR Grant in the amount of \$250,000 for the ETCC Park at a cost of \$600.00. Motion carried 3-0.

- There was a motion by Scott Clark and seconded by Jessica Keller to approve Woodland Design applying for a DCED Grant in the amount of \$250,000 for the ETCC Park at a cost of \$600.00. Motion carried 3-0.

#### Historical Society Report:

Jalene Keiser reported that the Building Sub-Committee is working on obtaining prices for paint, electric and soffit. Ms. Keiser advised that the Historical Society had received a \$50,000.00 payment from the Monroe County Hotel Allocation Tax. Ms. Keiser also reminded the Board that the Lease for the Historic Post Office to the Historical Society is due for renewal later this year.

Zoning Report: There was no Zoning Report.

#### Planning Commission Report:

Matthew Hosking reported that the Planning Commission had met but that there were no new submissions for review. Mr. Hosking advised that the Planning Commission had recommended that the Board schedule a hearing to adopt the Commercial Solar Facilities changes to the SALDO and Zoning Ordinances.

- There was a motion by Scott Clark and seconded by Jessica Keller to authorize the advertising for public hearing to be held on Wednesday, April 1, 2026 to address the proposed Zoning Ordinance and SALDO Ordinance for the regulation of Commercial Solar Facilities within Eldred Township and to engage a Transcriptionist for the public hearing. Motion carried 3-0.

#### CJERP Report:

Matthew Hosking reported that there were significant dates coming up regarding the CJERP comprehensive update by Strategic Solutions LLC. In May 2026, the Board will need to authorize a special meeting which is anticipated to be held in July 2026.

#### Veteran's Committee:

Debby York reported on behalf of the committee and shared information obtained from a variety of sources as to the cost of obtaining Banners for the Hometown Heroes Program, brackets for installation of same and how Eldred Township could contribute. There was significant conversation on the ownership of the poles, specific requirements, whether or not the Eldred Township PWD could hang/install the banners. The Committee will continue to review the material to determine an amount to request for contribution from Eldred Township.

#### Kunkletown Volunteer Fire Company Report:

Brian Stankovich reported that the Kunkletown Volunteer Fire Company ("KVFC") responded to 4 calls in February with a total of 10 calls year to date. Mr. Stankovich advised that

Eldred Township Board of Supervisors  
March 18, 2026

he had discussed with PWD Jonathan Gula the possibility of stocking a pile of sand at KVFC for use as needed in responding to calls. He also advised that without hydrants, the KVFC will be using streams and ponds for water retrieval. Mr. Stankovich anticipates requesting release of capital funds held on behalf of KVFC at the Board's April meeting.

**Amendment to the Minutes of December 21, 2022.** Deferred

**Handbook: Approve Non-CDL Drug and Alcohol Policy and Revised Handbook:** Deferred

**Monroe County 2025 Hazardous Mitigation Plan**

Emergency Management Coordinator Gary A. Hoffman briefly reviewed the Monroe County Hazardous Mitigation Plan and asked that the Board adopt the plan by Resolution.

- There was a motion by Scott Clark and seconded by Jessica Keller to adopt the Monroe County 2025 Hazardous Mitigation Plan and execute a Resolution in support thereof. Motion carried 3-0.
- There was a motion by Susan McGinty and seconded by Jessica Keller to authorize Eldred Township Emergency Management Coordinator and Deputies to participate in emergency management events held at the Chestnuthill Township Shared Emergency Services Facility. Motion carried 3-0.

**Frei Minor Subdivision:** Expiration Date June 10, 2026. No update.

**Dollar General:** Expiration Date: 4/5/2026 - No update.

**Frantz Minor Subdivision:** Expiration Date: 7/1/2026 - No update.

**Public Comment:** None.

**Adjournment:** There being no further business:

- There was a motion by Susan McGinty and seconded by Jessica Keller to adjourn. Motion carried 3-0. Meeting adjourned at 8:00 P.M.

Respectfully submitted,

David Anderson, Assistant Secretary



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